

NCATA Scholarship Program

The NCATA Scholarship Program provides financial awards annually to the children of regular NCATA members who are pursuing higher education. The scholarship application process is open annually from September through mid-February. Application packets are available during that time period, through committee members and on the NCATA web site, www.teacherassistants.org.

Selection Process

Three major factors are considered in awarding scholarships to applicants who meet the Eligibility Requirements:

1. **Academic** excellence;
2. **Personal** qualifications (as shown in applicant statement and in letters of recommendation - may include leadership, athletic ability, extracurricular, service work, and/or a combination of all of this and more); and
3. Evidence of **financial need**.

Eligibility Requirements

All applicants shall be considered without regard to race, creed, religion, national origin, sex, or handicap. The following items are required for all scholarship applications:

- Applicant should complete and return application and all required attachments, including recommendations, official transcript, applicant statement, and proof of legal guardianship (if necessary) no later than the stated due date.
- Applicant must be the son, daughter or legally adopted child of a regular NCATA member (employed teacher assistant) in good standing. Stepchildren, grandchildren, and other applicants in custodial guardian arrangements are eligible if they live with the NCATA member in a regular parent-child relationship and can provide proof of legal guardianship.
- Applicant's parent must be a regular member in good standing of NCATA for at least two consecutive years prior to making application.
- Applicant must be either a high school senior or be attending college, having received a diploma or GED equivalent.
- Applicant must be a full-time student, and cannot be older than 23 years of age at the time of application.
- The applicant must be enrolled in or plan to attend a state-accredited school in any subject area, including, but not limited to, cosmetology, dental assistant, auto mechanics, RN, LPN, early childhood education for day care, etc.
- The applicant must have a minimum un-weighted grade point average (GPA) of 2.8 or higher.
- The applicant should be a resident of North Carolina.
- Applicants may apply for the NCATA Scholarship more than once as long as they meet these eligibility requirements each time.

**Applicants must send completed applications and all attachments to:
NCATA Scholarship Fund, PO Box 893, Lewisville, NC 27023
by February 10, 2012.**

Terms of Award

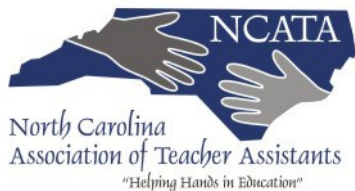
- Members of NCATA's Education & Human Relations Committee are considered the official scholarship judges for these awards. They award scholarships from among the eligible applicants at their spring meeting, in amounts not to exceed \$1500 per applicant. The total amount of scholarship awards shall not exceed the amount of funds raised by the E.H.R. Committee. Decisions of the judges will be final.
- NCATA recognizes Scholarship award winners at NCATA's annual awards banquet, typically held in April-May of each year. NCATA provides one night's lodging and one banquet ticket to each scholarship winner, along with a printed certificate of their award. Scholarship winners may bring paying guests to the banquet.
- The Education and Human Relations Committee Chair and the President authorize the disbursement of scholarship funds. No money is disbursed directly to the scholarship recipient. NCATA shall disburse award money directly to the state-certified institution's financial office. Award money is to be used for payment of tuition, fees, special insurance, and purchase of textbooks and instructional supplies required by all students enrolled in the program or curriculum in which the scholarship recipient is enrolled. (Required tuition fees and textbooks are defined as those fees prescribed by the school catalog and the required book and supply lists published quarterly by the institution. Instructional supplies are defined as those supplies normally required to be purchased in order to complete the courses of study in which the recipient is enrolled.)
- In the event the student withdraws from attendance or ceases to be eligible for the scholarship, the unused funds will automatically be returned to the NCATA Scholarship Fund.

Scholarship Selection Timeline

- October: Scholarship packets out - via web site and committee members.
- February 10, 2012: Scholarship applications due.
- February 24-25, 2012: E.H.R. Committee meets to consider scholarship applications.
- March: Scholarship winners (& non-winners) notified and instructions sent for conference recognition.
- April-May: Scholarship winners send information about banquet attendance, hotel arrangements.
- June: Information about colleges due from scholarship winners.
- Late June-early July: NCATA sends scholarship funds to appropriate colleges.

Education & Human Relations Committee Members 2011-2013

Judy Barnes	EHR Chairperson	jbarnes@teacherassistants.org	(336) 764-9401
	District 1 Representative		
Rise' C Hatton	District 2 Representative	rhatton@onslow.k12.nc.us	(910) 340-2529
Sylvia B West	District 3 Representative	wests@ev.halifax.k12.nc.us	(252) 537-0809
Melinda K Revels	District 4 Representative	revelsk.longbr@robeson.k12.nc.us	(910) 739-1675
Wanda Rupert	District 5 Representative	rupertjonmatt.wand@gmail.com	(336)471-4836
	District 6 Representative		
Ashlyn Montgomery	District 7 Representative	ashlynhm@yadtel.net	(336) 940-6295
Billie Highland	District 8 Representative	billiehighland@yahoo.com	(828) 652-5932



Scholarship Application Guidelines

PLEASE PRINT OR TYPE application.

A complete application consists of the following:

1. **NCATA application.** Each question must be answered. Application must be dated and signed.
2. **No more than two (2) current (within 60 days) letters of recommendation** from individuals outside your immediate family, who are able to describe your character, persistence, and potential. (e.g. teachers, counselors, former employers, etc.) **One (1) letter required** from a teacher, counselor or principal. You must use the attached recommendation form. You may use additional pages if necessary. They must be attached to the application.
3. **A brief description of short and long-term plans for your education, goals, and future career.** List any leadership positions which you have held (e.g. sport, church, community groups, clubs, etc.) Also, list community service or school service organizations in which you have participated. Describe the service(s) provided. You must use the attached "Applicant's Statement" form. You may use additional pages if necessary. They must be attached to the application.
4. **A brief description of any unusual financial and/or personal circumstances** which you and/or your family are currently experiencing or may experience during the upcoming academic year. This may be added to the "Applicant's Statement" form.
5. **An official academic transcript**, sealed by the academic institution(s) you are currently attending, must accompany the application..
6. **The application checklist.** The included checklist must accompany the application.

Frequently Asked Questions

When is the application due?

All applications must be submitted to the Education & Human Relations Chair by February 11, 2011. Please make sure you meet the deadline.

What happens if my application is incomplete?

You will not be notified by the State Education & Human Relations Committee that your application is incomplete. Therefore, we recommend that you carefully check your application to make sure it is within all guidelines.

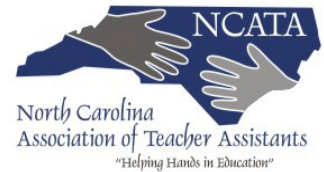
Should I keep a copy of the application?

It is recommended that you make a copy of the completed application and all attached forms.

What if my application gets lost in the mail?

The Education & Human Relations Committee(s), District or State, will not be responsible for lost or misdirected applications.

Student Scholarship Application



Personal Information

Last Name	M.I.	First Name	
Address			
City	State	Zip	Social Security # - -
Home Phone ()	Work Phone ()		Date of Birth / /
E-mail Address			
Marital Status	Name of Spouse		# of Children

Educational Information

My college of choice is	I would like to major in
Schools attended by years & degrees you have, if any:	
How will you finance your upcoming year of school?	Employment () Family ()
<p>Please check if you will be receiving any of the following:</p> <p>Financial Aid () Grants () Loans ()</p> <p>If yes, please list the name(s) and amounts of each below. Student loans should be listed but are not taken into consideration toward the scholarship award since loans must be repaid.</p>	<p>Please list any scholarship(s) you have applied for and the amount.</p> <p>Please list any scholarship(s) you have been awarded and the amount.</p>

Additional Information

Provide below the name of sponsoring parent or legal guardian who is currently a member in good standing of NCATA.

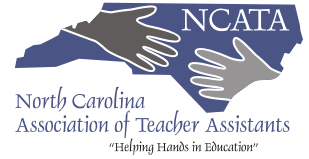
Last Name	M.I.	First Name	
Membership #	District	County	Member of NCATA since:
Number of years employed as a teacher assistant		Mother's Occupation	
Are both parents living in the home? Yes () No ()		Father's Occupation	
# of siblings living in the home	Age of Siblings	Are any currently attending college? If so, how many?	
Total Household Income before taxes	List any other means of support (e.g. child support) & amount.		

Applicant Signature

I hereby certify that the above information is true and correct.

Signature of Applicant	Date
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Student Scholarship Applicant's Statement



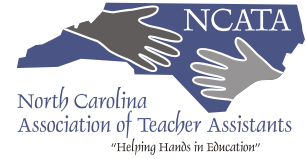
Please provide information about your educational goals, academic potential, personal characteristics, extra-curricular activities, and other factors that will support your qualifications for a scholarship.

Applicant Signature

Applicant's Name	SS#
Signature of Applicant	Date

This statement must be attached to the application.

Student Scholarship Statement of Recommendation

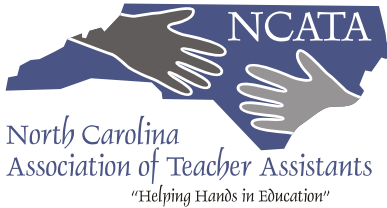


Applicant's Name	SS#
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Please provide information about the applicant's educational goals, academic potential, personal characteristics, extra-curricular activities, and other factors that will support the applicant's qualifications for a scholarship.

Additional Information	
Name of Person making recommendation	Date
Signature	Date
School/Business	Position
Relationship to Student Scholarship Applicant	

This statement must be attached to the application.



Scholarship Checklist

Remember:

- An incomplete application WILL NOT be considered.
- You WILL NOT be notified that your application is INCOMPLETE.
- CAREFULLY CHECK your application to make sure it is complete.
- **This checklist must accompany the application.**

Please check the items you are submitting the date you mailed your complete application forms. **Use only the first column.**

Application Elements	Applicant Checklist	Committee Use
1. Completed Application		
2. Letter(s) of Recommendation (no more than 2)		
3. Applicant Statement		
4. Official Sealed Copy of Transcript(s)		
5. Date this application packet was mailed		

Remember to keep copies of all application elements for your own records.

Applicant Signature

Applicant's Name	SS#
Signature of Applicant	Date

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 by February 10, 2012.**