

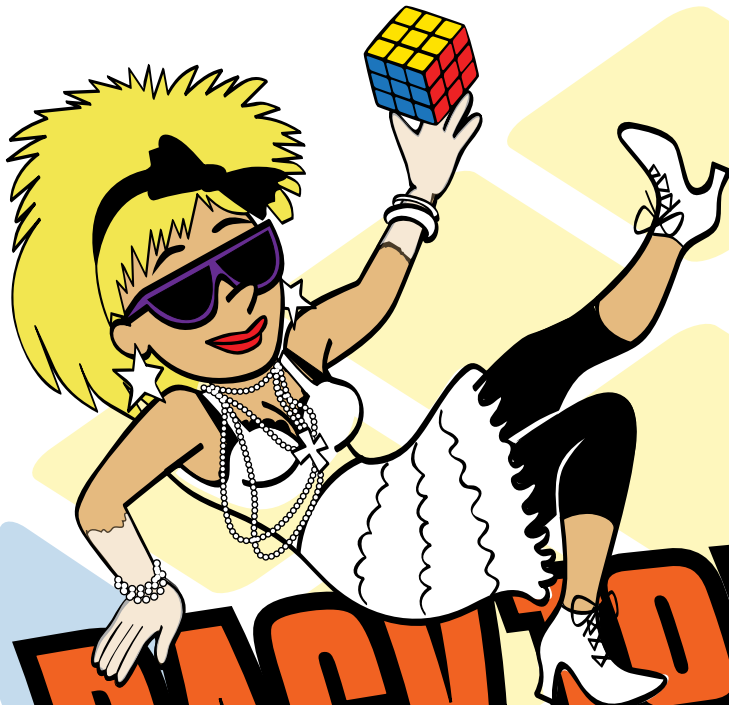
WINTER/SPRING 2012

# Bulletin Board

THE NCATA NEWSLETTER



North Carolina  
Association of Teacher Assistants  
*"Helping Hands in Education"*



**2012 NCATA  
CONFERENCE  
MAY 3-6  
GREENSBORO, NC**

**BACK TO THE FUTURE  
30 YEARS OF NCATA**

**Registration  
opens  
Jan. 11th!**





## 2011-2013 Executive Council & State Leadership

### OFFICERS

Judy Brant, State President

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Faye Simmons, 1st Vice President

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William Johnston, Jr 2nd Vice President

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Michelle Ivey, Secretary

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Jennifer Tysinger, Treasurer

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Theresa Thompson, Historian

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Jerry Sadler, Parliamentarian

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### DISTRICT PRESIDENTS

1. Lateefah White, lwhite@teacherassistants.org, (252) 508-2658
2. Theresa Rhodes, trhodes@teacherassistants.org, (910) 842-5385
3. Christopher Brown, cbrown@teacherassistants.org, (919) 247-4296
4. Melinda K. Revels, krevels@teacherassistants.org, (910) 521-0410
5. Melinda Zarate, mzarate@teacherassistants.org, (336) 596-5047
6. Leah Carr, lcarr@teacherassistants.org, (704) 785-9512
7. Marjorie Moore, mmoore@teacherassistants.org, (336) 492-5785
8. Amanda Grant, agrant@teacherassistants.org, (828) 659-5534

### COMMITTEE CHAIRS

Faye Simmons, Conference Chair

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Judy Barnes, EHR Chair

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Judy Brant, EPC Chair

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Billie Highland, PDP Chair

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### NCATA STATE HEADQUARTERS

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Phone Toll-Free: 1-800-979-2077

Fax: 336-218-6338

Web Site: [www.teacherassistants.org](http://www.teacherassistants.org)

### NCATA STAFF

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**2012 Membership Forms are  
available on [www.teacherassistants.org](http://www.teacherassistants.org)**

## President's Message

by Judy Brant



"Here I Go Again" (Whitesnake, 1982). Wow! It's hard to believe that it is time for conference once again. I am so looking forward to seeing each one of you with your best 80's look in LA Gear jeans, Member's Only jackets and who

could forget Ocean Pacific (my son tells me the cool kids called it OP). I have been looking back at my 80's photos and wow, I looked a lot younger and much thinner. But what was I thinking with that hair? And for those that know me, you know I will be sporting 80's gear all weekend!

I hope each one of you will start making your plans now for our 30th conference and to "Walk Like An Egyptian" (The Bangles, 1986) all the way to Greensboro. Bring someone new with you this year; I know that once they come they will "Walk This Way" (Run-D.M.C., 1986) every year!

Remember, "Don't Stop Believing" (Journey, 1981) in the purpose of this conference and that "Sweet Child O' Mine" (Gun's N Roses, 1987) will ultimately benefit from your attendance. So I hope to see you all there as we're "Burning Down the House" (Talking Heads, 1983)...

## Education and Human Relations (EHR) Committee Reminders

- TAOY's – Remember to send your portfolio to your local president. TAOY Interviews are coming up February 25, 2012.
- Have a child in need of a scholarship for college or technical school? Send scholarship applications in no later than February 10, 2012. Details and scholarship packets can be found on the web site: [www.teacherassistants.org](http://www.teacherassistants.org).
- Please get your money or gifts to your district EHR rep for the Conference specialty basket! They are going to be great!

- Judy Barnes, EHR Chair, [jbarnes@teacherassistants.org](mailto:jbarnes@teacherassistants.org)



## Conference Keynote and Entertainment



### Thursday Evening: Help Us Crown Mr. NCATA!

The search is on for contestants to compete in the 2012 Mr. NCATA Pageant. This is a character-building opportunity for our male NCATA members and conference attendees. Judging based upon talent, costume, interview and other great criteria! Contestants will collect donations to benefit NCATA. Contestants may dress in ladies' attire, but may also wear their own creative costumes reflecting the 80's theme. Interested in competing? Visit this link to register: <http://www.surveymonkey.com/s/mrncata>.

### Friday Night Crazy!

Don't miss Friday when we recognize our star membership recruiters, enjoy district 80's-themed skits, and experience the energetic moves of the Jazzy Jumpers!! Get ready to turn back the clock for some serious FUN! (If you want to be part of your District's skit, be sure to touch base with your District President.)



### Saturday Banquet Entertainment

## VAL HUMPHREY



Since the age of twelve, Val Humphrey has been impersonating Michael Jackson, along with numerous other celebrities. Now 20, Val is in her third year at Marymount Manhattan College in New York City, where she majors in psychology and studio art. Her aim is to work with children, particularly those with disabilities (Val herself is legally blind), but one of her main objectives in life is to never stop stealing the stage. Val considers herself to be a natural performer, having always craved the spotlight, and encourages friends and supporters to never give up what they love and, most importantly, never be afraid to be themselves. You don't want to miss this "Thrilling" performer!



## "ARE YOU READY FOR OUTRAGEOUS SUCCESS... NOW?!"



### Saturday General Session Keynote Speaker

When you go "Back to the Future," you end up in NOW! Are you ready to teach yourself to take advantage of this NOW, this moment and every moment hereafter? Are you ready to find out how you can be consistently successful and attain all your goals, while living the life you want moment to moment? Are you ready to learn how to connect your head, heart and spirit to live your best life? Are you ready to use this power in service of your students, parents and colleagues? If the answer is "YES!!" -- Join Dr. Barbara Riley as she takes you on a journey to Outrageous Success™, where you will recognize how extraordinary you are and use that knowledge to build the life you want, while successfully navigating the unending turbulence of change, as you return again and again to NOW!

Dr. Barbara Riley is an author as well as a dynamic, engaging and inspiring speaker. She brings extensive expertise to, executive and life coaching, leadership development, diversity integration, and organizational culture change. She is currently Managing Partner of her coaching and leadership development firm, Chambers Group LLC, as well as an adjunct professor at Queens University in Charlotte. She has contributed over twenty-five years of consulting experience with Fortune 500 companies including Johnson and Johnson, Carolinas Health Care System, Corning Inc, Wachovia Corporation, Shell Oil, Kodak, SC Johnson Wax, as well as numerous, state, not-for-profit and educational organizations. As a keynoter, Dr. Riley challenges participants to bring their full energy and power to the conference. A stimulating and provocative presenter who will excite and inspire others to outrageous success, Barbara believes in the ability for all to be consistently extraordinary! Don't miss it!



## Conference Odds & Ends

### Registration Deadlines

WHAT	WHEN
Online Registration opens	Jan. 11, 2012
Early Bird (save \$15!) Registration ends	Mar. 30, 2012
Regular Registration ends	Apr. 20, 2012
After April 20, 2012, call NCATA to arrange for on-site registration, available only if space permits.	

### Conference Facilitators

If you have experience as a facilitator, please be sure to sign up during the online registration process OR email the office at [ncata@teacherassistants.org](mailto:ncata@teacherassistants.org) and let us know that you are willing to serve in this important role. We encourage local and district officers and leaders to sign up as facilitators. We also ask experienced facilitators from past conferences to help introduce our speakers and ensure that sessions run smoothly.

### Conference Sales Items

Save a little spending money for NCATA sales items! Items will include Malibu sunglasses, great conference t-shirts, an insulated tumbler, and lots of great NCATA merchandise from years past, all at affordable prices. Items are marked to sell and all profits benefit the programs of NCATA.

### Donate a book for a child!

NCATA knows that reading can make a world of difference for children, so please contribute to our Annual Book Drive. Please bring donations of NEW books for children of all ages. Please note, they really do need to be brand new, as we cannot donate used books. Books must be turned in by 4:00pm Saturday, prior to the banquet.

### Conference PDP Recognition

Congratulations to those who will receive PDP certification or renewal at conference. Those receiving new and

## Book your hotel room before April 2, 2012 to guarantee discounted conference rates!

The Sheraton Greensboro Hotel at Four Seasons is again our Conference Hotel, offering attendees a rate of \$149.96 per room, including tax and fees. To get this rate, complete and mail or fax your Official Housing Form (found in this newsletter) directly to the Sheraton. Do NOT send your housing form to NCATA – we cannot re-route it to the hotel for you.

### Hotel Reservation Guidelines

- Accommodations at the Sheraton MUST be guaranteed by credit card or check made payable in the amount of one nights' lodging plus tax (\$149.96). Tax rates are subject to change.
- Cancel reservations 72 hours PRIOR to arrival date for deposit refund.
- Security deposits will be distributed among room occupants equally.
- Send only ONE form per sleeping room. All roommates must be listed on ONE form. If your school will be making reservations for you, send only one form per room, not per person.
- The hotel accepts ONLY faxed or mailed reservation forms. Do not call the hotel directly -- your conference rate will not be honored by phone.
- Corrections or substitutions can be made by phone two weeks after reservation is received.

upgraded certificates will walk across the stage at our Saturday banquet. Those renewing will find their certificates in their registration materials. NCATA mails certificates to those not attending conference.

### Specialty Baskets

All districts are busy planning and preparing their 80's-themed prize baskets, which will be raffled off during the conference. If you are asked to donate items or time for this project, please do so. The sales from raffle tickets at conference support our NCATA Scholarship Fund. Be sure to stop by and check them out when you get to conference. We will be located on the third floor near Sales.

### What Should I Wear?

On Friday, we'll enjoy the fun in casual attire. It's NCATA and District pride night, so be sure to coordinate with your local friends! It's also an 80's theme, so bust out that big hair and grab those parachute pants! On Saturday evening, join

us to celebrate NCATA's successes in business or formal attire.

### Friday Bonus Round

On Friday, we're adding a few special workshops and meetings in the late afternoon. These will be offered on a first-come, first-served basis. CEU credit will not be offered, but are designed for those with particular interests. Topics include: NCATA Leadership, Middle & High TAs, Bus Drivers, NC Employment & Benefits Information, TAQY Information, PDP Information, Zumba!! Look for more details in your conference program.

### TA Memorial

We will remember teacher assistants who have passed away during the past year at our devotional service on May 6. Please provide TA's name, death date, school/school system, as well as their years of service as a TA. Include a short statement about them, and send to [ncata@teacherassistants.org](mailto:ncata@teacherassistants.org) or mail to the NCATA office by April 20, 2012.



## Workshop Selection Planner

*(This worksheet is a guide to help you plan your workshop choices. Please do not send with registration.)*

### Friday, May 4, 2012

#### 1.5-Hour Workshops (Session #1)

- A Blast from the Past (F1-101)
- Crayola: Activities and Projects, Past and Present (F1-102)
- Endurance for the Classroom? (F1-103)
- Make Learning Fun Again (F1-104)
- Not Seeing Clearly? Refocus Your Classroom (F1-105)
- A Passion for Teaching: Current Trends in Education (F1-106)
- Phonemic Awareness for the Future (F1-107)
- Striving for Excellence (F1-108)
- Turning Back Time with Reading and Math (F1-109)

#### 1.5-Hour Workshops (Session #2)

- A Blast from the Past (F2-201)
- Crayola: Activities and Projects, Past and Present (F2-202)
- Endurance for the Classroom? (F2-203)
- Make Learning Fun Again (F2-204)
- Not Seeing Clearly? Refocus Your Classroom (F2-205)
- A Passion for Teaching: Current Trends in Education (F2-206)
- Phonemic Awareness for the Future (F2-207)
- Striving for Excellence (F2-208)
- Turning Back Time with Reading and Math (F2-209)

#### 1.5-Hour Workshops (Session #3)

- A Blast from the Past (F3-301)
- Endurance for the Classroom? (F3-303)
- Make Learning Fun Again (F3-304)
- Not Seeing Clearly? Refocus Your Classroom (F3-305)
- A Passion for Teaching: Current Trends in Education (F3-306)
- Phonemic Awareness for the Future (F3-307)
- Striving for Excellence (F3-308)
- Turning Back Time with Reading and Math (F3-309)

### Saturday, May 5, 2012

#### 1.5-Hour Workshops (Session #4)

- Autism: Breaking Down the Social Walls (S4-101)
- Back to Art of the Future 80's-Style (S4-102)
- Back to Fun! Making Learning Fun with Games! (S4-103)
- Coach Yourself to Outrageous Success™ (S4-104)
- How To Be the TA Your District Can't Do Without... (S4-105)
- It Is Time...To Be Bully Free! (S4-106)
- Meet Your New Latino Students and Their Families (S4-107)
- Smooth Operator: TAs Bridging the Gap (S4-108)
- Who Ya Gonna Call for Research? Teacher Assistants! (S4-109)

#### 1.5-Hour Workshops (Session #5)

- Autism: Breaking Down the Social Walls (S5-201)
- Back to Art of the Future 80's-Style (S5-202)
- Back to Fun! Making Learning Fun with Games! (S5-203)
- Coach Yourself to Outrageous Success™ (S5-204)
- How To Be the TA Your District Can't Do Without... (S5-205)
- It Is Time...To Be Bully Free! (S5-206)
- Meet Your New Latino Students and Their Families (S5-207)
- Smooth Operator: TAs Bridging the Gap (S5-208)
- Who Ya Gonna Call for Research? Teacher Assistants! (S5-209)

#### 1.5-Hour Workshops (Session #6)

- Autism: Breaking Down the Social Walls (S6-301)
- Back to Art of the Future 80's-Style (S6-302)
- Back to Fun! Making Learning Fun with Games! (S6-303)
- How To Be the TA Your District Can't Do Without... (S6-305)
- It Is Time...To Be Bully Free! (S6-306)
- Meet Your New Latino Students and Their Families (S6-307)
- Smooth Operator: TAs Bridging the Gap (S6-308)
- Who Ya Gonna Call for Research? Teacher Assistants! (S6-309)

#### 5-Hour Workshop

- CPR in Schools (S-100)



## 2012 NCATA Conference Workshops

**Friday 1.5-Hour Workshops (each workshop is offered three times)**

### A Blast From The Past

This workshop will take a look at ten popular phrases from the 80's that can be used today to help professionals achieve both personal and professional success. These Ten phrases are memorable 1980's phrases that thirty years later can push us toward a successful classroom and a successful life. Presenter: David Alsto

Topics: PG, Grade Levels: Adults

### Crayola: Activities and Projects, Past and Present

Attendees will be introduced to hands on lessons from the Crayola Dream Makers K-6 Resource guide focusing on ideas and products both new and old. The lessons are intended to address content benchmarks and grade-level expectations in the visual arts, along with a heavy concentration of Literacy.

\* Offered only twice.

Presenter: Barbi Bailey-Smith

Topics: AM, G Grade Levels: K-1, 2-5

### Endurance for the Classroom: Are You Running to the Tape or Hobbling to the Finish Line?

The job description of the teacher assistant rarely covers what needs to be done each day. TAs are key players in student success; valuable educational assets that need protection and investment. This session will give specific advice from a physical therapist about injury prevention, wellness and work safety that could keep you happily on the job instead of struggling to make it bell to bell. Work habits, body mechanics and ergonomic awareness specific to the classroom and campus will be addressed. Presenter: Laurie Ray

Topics: PG, PE/H Grade Levels: Adults

### Make Learning Fun Again

How to use games and physical activity to help learning for any size group. Activities for math, reading, health, PE and

how TA's can use them in their classroom to review topics and make learning FUN. Presenter: Joel Dagenhart

Topics: R, M, PE/H, G Grade Levels: K-1, 2-5

### Not Seeing Clearly? Refocus Your Classroom

Give us one day and we will give you strategies proven to increase student scores, expand parental support, and improve teacher job satisfaction...all while significantly reducing classroom disruptions. Raise standardized test scores for all students! Teach MUCH MORE of your curriculum each year! Develop classroom rapport and gain parental support! Decrease discipline challenges and focus on teaching! Eliminate nearly all multiple warnings and repeated requests! Presenter: Jamie Fuentes

Topics: CM, B, I Grade Levels: K-1, 2-5, Middle, High

### A Passion for Teaching, A Purpose for Learning: Current Trends in Education

During this session, participants will learn about current trends in education. These trends will include new standards, brain-based instructional strategies, differentiation and more. Participants will reflect on their role as a Teacher Assistant and their personal philosophies of education. This interactive session will renew your passion for teaching and help you think about meeting your students' needs by setting a purpose for their learning! Presenter: Brian Bettis

Topics: R, Ma, L, I, G Grade Levels: K-1, 2-5

### Phonemic Awareness for the Future

Phonemic Awareness instruction is important to all students and to all who touch students every day. Participants will learn open-ended, practical ways to approach phonemic awareness instruction that will meet the needs of all learners from the very young to upper elementary students. Presenter: Mary Frazelle

Topics: EC, R, ESL Grade Levels: K-1, 2-5

### Striving for Excellence

Are you becoming weary while striving for excellence? Difficult people may hinder your stride, but they cannot stop your progress nor divert your future. Perhaps you need to tap into five keys that will forever change your life and elevate you to the next level of being a productive and exceptional individual. Participants will learn: balancing personal life and work, effective communication, building effective relationships with difficult people, excelling towards excellence, focusing on their goals and future, and more! Presenter: Katrina Sweet

Topics: COM, PG, M Grade Levels: K-1, 2-5, Middle, High

### Turning Back Time with Reading and Math

Demonstration of activities for K-2 covering math and reading. You will learn to use the Common Core, use manipulatives with groups, as well as games and activities that reinforce math and reading concepts. This workshop makes math and reading fun! Presenter: Lillie M. Moore

Topics: R, Ma, G, I Grade Levels: K-2

#### Key to Workshop Topics:

AM	Arts/Music
B	Behavior
CM	Classroom Management
COM	Communications
EC	Exceptional Children
ESL	English-2nd Language
G	Games/Activities
I	Instruction/Team Teaching
LD	Leadership Development
Ma	Math
M	Motivational
PE/H	PE/Health
PG	Personal Growth/Self-Care
R	Reading
T	Technology



## 2012 NCATA CONFERENCE

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### Saturday 1.5-Hour Workshops (each workshop is offered three times)

#### Autism: Breaking Down the Social Walls

We will discuss what Autism is and what Autism isn't. How does it look like in a classroom? What expectations are appropriate and what strategies can be used to eventually exceed those expectations! We will also discuss Social Clubs and Reverse Inclusion practices. What benefits do Regular Education students receive from time spent with students on the spectrum? We will also discuss students' lives at home and parents' views on the world of Autism. Presenter: Brian Smith

Topics: CM, EC, COM, B  
Grade Levels: K-1, 2-5

#### Back to Art of the Future 80's-Style

This is a hands-on workshop that engages participants to be motivated to create and carry these projects back to the classroom! They are step-by-step lessons that engage children and inspire them to use their creative skills to make successful art projects! Fun and exciting that are interesting and hones the hidden creative side of each participant! Art is a part of our daily living -- colorful, meaningful, and rewarding to all! The unique beauty of art helps us express ourselves with great joy! A must-take workshop that brings out the best in each person, skills that can add growth and usage to our everyday living for a lifetime!

Presenter: Demeteria Staton

Topics: AM      Grade Levels: K-1

#### Back to Fun! Making Learning Fun with Games We Know and Love!

Remember family game nights? The good ole' days of Bingo, Hopscotch, and Checkers? This session will show you how you can convert any game and make it learning fun for students. Differentiation based on Bloom's Taxonomy is incorporated in this presentation. Activities are great for small group instruction, especially schools involved in the RTI process. Presenter: Shannon Millen

Topics: G, I      Grade Levels: K-1, 2-5

#### Coach Yourself to Outrageous Success™.

This workshop will focus on the journey through the 7 chambers of Learning and action™. Participants will explore ways to move from unconsciousness to consciousness, and from me-centered to context awareness and strength. You will then be able to create and define the life you want, including choice-full responsibility, heart-centered powerful courage, practiced and sustainable competence, and confidence in your completeness -- you. This session will include individual and group work, and discussion designed to raise new and different questions and to find new and different answers. \* Offered only twice.

Presenter: Dr. Barbara Riley

Topics: PG, M, Com, LD  
Grade Levels: Adults

#### How To Be the TA Your District Can't Do Without...

Despite budget cuts due to tough economic times, you can be the TA your administration will bend over backwards to keep... There are things you can do that are not specifically in your job description that will make you irreplaceable. Come learn the skills that will make you the ultimate team player. We will equip you to be more effective in your interactions with students, teachers, administrators and students' families. Presenter: Juan L. Cherry

Topics: COM, PG, M  
Grade Levels: K-1, 2-5, Middle, High

#### It Is Time...To Be Bully Free! An Anti-Bullying Presentation for School Educators

Dr. Rick Spurling, author of *It Is Time To Be Bully Free!* will emphasize the trauma students go through when bullied, or a witness to bullying, and will stress the responsibility and the influence that we all have in eliminating bullying behavior. Learn what schools can do to prevent bullying, roles of teachers and other adults, and how to develop a bully-free philosophy to save lives. Presenter: Dr. Richard A. Spurling

Topics: CM, EC, COM, PG, B, M, L, T  
Grade Levels: All

#### Meet Your New Latino Students & Their Families

For Latino immigrant families, acclimating to the U.S. education system is an enormous challenge. Attendees will learn the differences between the Latin American education system and ours, and how to help parents and students make successful transitions. Presenter: Yasmin Wurts Metivier Topics: ESL, I  
Grade Levels: 2-5, Middle, High

#### Smooth Operator: TAs Bridging the Gap

Teacher Assistants (TAs) will learn quick tips and techniques to capture and hold the attention of younger students (Pre-K-5). The strategies shared in this workshop will inspire TAs to take the lead in the classroom, when appropriate, and to be confident working with children regardless of their history or academic performance. Presenter: Diana Y. Washington Topics: CM, COM, B, AM, M, PG  
Grade Levels: K-1, 2-5

#### Who Ya Gonna Call for Research? Teacher Assistants!

Do you help students with research Time After Time and feel like you're Living on a Prayer? Want your students to be on task rather than Burning Down the House? Are you Hungry Like a Wolf for info on the Super 3 and Big 6? Just Walk This Way and Jump on free research resources that will Take My (your) Breathe Away. BYOD (bring your own device) or watch as we explore! Presenter: Jenny Gerami  
Topics: T, I  
Grade Levels: K-1, 2-5, Middle, High

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### 5-Hour Workshop

#### CPR in Schools

This course teaches the basics of Cardiopulmonary Resuscitation. Students receive instruction in infant, child, and adult CPR using American Heart Association training materials. This course is a combination of class room and hands on training. Upon completion of the course the student will have the skills necessary to aid someone who is choking or that is in Cardiac Arrest. Presenter: Mike Cates  
Topics: PE/H      Grade Levels: High, Adults

# NCATA 30<sup>th</sup> Annual Conference Registration Information

Guarantee your workshop choices by registering early online at [www.teacherassistants.org](http://www.teacherassistants.org).

## Registration Fees

Registration for the NCATA 30<sup>th</sup> Annual Conference to be held May 3-6, 2012 includes:

- Workshop Sessions (unless otherwise noted)
- All General Sessions
- Friday Night Welcome Event
- Saturday Breakfast
- Saturday Awards Banquet
- Access to vendors & displays

## Payment and Deadlines

Full payment must be received with your registration form. Make checks payable to **NCATA** or use your credit card. Registrations must include full payment to be processed. Cash is not accepted. If mailing, print or type and complete all sections of the registration form. Payment must accompany your registration form. Allow two weeks for processing.

- **If your school or district is paying, give your completed registration form to the person sending in the group payment. We CANNOT guarantee your registration and workshops until we receive your form and your payment.** NOTE: To make workshop choices early, you CAN register online any time and select the "School Pay/Purchase Order" option as long as we receive your school payment by April 16, 2012. Be prepared to provide information about the school official providing the payment.
- **Early registration forms are due no later than March 30, 2012.** Registrations submitted via fax or the internet must be date/time stamped by 11:59pm (EDT) on March 30, 2012. Any registrations received after this date are subject to a \$15 late fee. **Advance conference registration ends on April 20, 2012.**

## Methods of Registration

- **Online:** To register online, go to [www.teacherassistants.org](http://www.teacherassistants.org) and pay using a credit card. **You can guarantee your workshop choices by registering online early.**
- **By Fax:** If you are paying with a credit card, you may complete the registration form and fax it to NCATA at (336) 218-6338, though online registration provides a more secure form of payment.
- **By Mail:** Send your completed registration form with payment to: NCATA, PO Box 893, Lewisville, NC, 27023. NOTE: Be sure to select alternate workshop choices in case your first selections are unavailable.
- **In Person at the Conference** (If space available – payment by cash, money order or credit card only.) Please register at the On-Site Registration Desk at Koury Convention Center during the following days/times: Thursday, May 3 (3:00pm – 7:00pm) • Friday, May 4 (8:00am – 4:00pm)

## Confirmation and Badge/Conference Materials Pick-Up

Registrants will receive confirmation/receipt of registration **via e-mail** from NCATA. **Please include a valid email address with your mailed registration so we may email your confirmation.** We will **not** mail any conference registration materials. Call NCATA at (800) 979-2077 if you do not receive an email confirmation in a timely manner. Attendees registering in advance may pick up their badge and registration materials at the Registration desk, located at Koury Convention Center, during registration hours: Thursday, May 3 (3:00pm – 7:00pm) • Friday, May 4 (8:00am – 4:00pm). **Be prepared to show your Photo ID at registration.**

## Refunds, Cancellations, and Substitutions

**No refunds are given.** Substitutions are allowed using the following guidelines: The substituting attendee must provide a letter from the person whose place they are taking authorizing the substitution. The substituting attendee should pay the original attendee directly, since payment will have already been made to NCATA.

## Hotel Accommodations

The Sheraton Four Seasons Hotel (Koury Convention Center) is our conference hotel, offering attendees a discounted rate of \$149.96 per room, including taxes and fees. To get this special NCATA rate, you must complete and mail or fax the Official Housing Form directly to the Sheraton Greensboro Hotel. Do NOT send your housing form to NCATA - we cannot re-route it to the hotel for you. No call-in reservations are accepted, so be sure to use the Official Housing form to make your hotel reservations. You can find the hotel reservation form in the back of this booklet or on our conference web page: <http://ncteacherassistants.org/content/node/16>.

# \*\*NCATA 30<sup>th</sup> Annual Conference Mail-In Registration

(It's easier to register online at [www.teacherassistants.org](http://www.teacherassistants.org)!)

Please print CLEARLY when completing this form.

## Step 1 Registrant Information

First Name

Last Name

Full Name as you'd like it to appear on your Name Badge

Address

City/State

Zip

School Name

School System

District

Email (required to receive confirmation)

Home Phone

Cell Phone (in case of emergency)

**Please check one:**

2012 NCATA Member

Non-Member

## Step 2 Conference Registration Fees

REGISTRATION OPTIONS	POSTMARKED ON OR BEFORE 3/30/2012	POSTMARKED AFTER 3/30/2012 OR ON-SITE	AMOUNT
<input type="checkbox"/> Member or Associate Member Conference Registration Fee	\$110.00	\$125.00	\$
<input type="checkbox"/> Non-Member Conference Registration Fee	\$185.00	\$200.00	\$
<input type="checkbox"/> Conference Registration Fee + NCATA Membership*	\$155.00	\$170.00	\$
<input type="checkbox"/> Conference Registration Fee + NCATA Associate Membership*	\$135.00	\$150.00	\$

\*Please complete membership form (available on [www.teacherassistants.org](http://www.teacherassistants.org)) and return it and your dues payment with this form.

## Step 3 Additional Fees

<input type="checkbox"/> Guest(s) for Saturday (May 5) banquet : <b>Quantity:</b> _____	\$50.00/person	\$60.00/person	\$
Name(s)/Title for Guest Badge:			
<input type="checkbox"/> Additional <b>\$15 Materials Fee</b> for 5-hour <b>CPR Workshop</b> on Saturday		\$15.00/class	\$

## Step 4 Total Fees Owed

Enter the total amount owed from Steps 2 and 3: \$ \_\_\_\_\_

## Step 5 Payment Information

Full payment by check, money order or credit card must accompany your registration form. **There are no refunds!**

**Please select payment type:**

Check/Money Order Enclosed (payable to **NCATA**)

Visa

MasterCard

AmEx

School/School System Pays (IMPORTANT: Give your registration form to person sending in group registrations and payment – do NOT send form alone. We cannot guarantee your registration until we receive your payment.)

Credit Card Number

Exp. Date

Print Cardholder Name

Signature

Date

Your signature above authorizes NCATA to charge your credit card for the total payment and acknowledges there are no refunds. NCATA reserves the right to charge the correct amount. NOTE about checks: When you provide a check as payment, you authorize us to either use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check. Registration paid by personal check is valid contingent upon bank's acceptance. There is a \$25.00 service charge for all returned checks.

**Step 6****Workshop Preferences**

(Register and pay online at [www.teacherassistants.org](http://www.teacherassistants.org) to guarantee your workshop choices prior to the conference!)

Please note code numbers in order of preference from the conference agenda listing of workshops in the registration newsletter. Workshops are available on a first-come basis. **Remember, workshops fill up quickly, so please select alternate workshops (2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> choices) in case your first choice is no longer available.**

<b>Friday, May 4<sup>th</sup> Workshops</b>	<b>First Choice Code #</b>	<b>Second Choice Code #</b>	<b>Third Choice Code #</b>	<b>Fourth Choice Code #</b>
<b>1<sup>ST</sup> WORKSHOP SESSION</b> (FRIDAY 9:00AM-10:30AM)				
<b>2<sup>ND</sup> WORKSHOP SESSION</b> (FRIDAY 11AM-12:30PM)				
<b>3<sup>RD</sup> WORKSHOP SESSION</b> (FRIDAY 1:45PM - 3:15PM)				
<b>Saturday, May 5<sup>th</sup> Workshops</b>	<b>First Choice Code #</b>	<b>Second Choice Code #</b>	<b>Third Choice Code #</b>	<b>Fourth Choice Code #</b>
<b>4<sup>TH</sup> WORKSHOP SESSION</b> (SAT 10:30AM-12:00PM)				
<b>5<sup>TH</sup> WORKSHOP SESSION</b> (SAT 1:15PM-2:45PM)				
<b>6<sup>TH</sup> WORKSHOP SESSION</b> (SAT 3:00PM - 4:30PM)				
<b>*5-Hr WORKSHOP- CPR</b> (SAT 10:45-1PM & 2PM-4:45PM)				

**\*NOTE:** If you registered for the **5-hour CPR workshop**, go back to **Step 3** and be sure you've included the additional \$15 materials fee for this special training in your payment.

**Step 7****Additional Information**

(Please check all that apply!)

- I am willing to serve as a **conference facilitator** for one or more of my workshops, if needed, and introduce a workshop speaker.
- I have a **disability** & may require accommodation to participate. (Please attach description of your situation and the accommodations you may require. If your request is related to hotel arrangements, please contact the hotel directly.)

**Step 8****Send Your Registration**

- **Online:** Guarantee your workshop choices in real time! Even if your school is paying, you can register online, select the "School pay/Purchase order" option and confirm your workshops. Just be sure your school has sent in your registration fee by April 16, 2012 to guarantee your space. Visit [www.teacherassistants.org](http://www.teacherassistants.org) for more information.
- **By Fax (credit card only):** 336-218-6338 - We accept Visa, MasterCard, and American Express.
- **By Mail (check, money order, or credit card):** NCATA, PO Box 893, Lewisville, NC 27023-0893

**NOTE:** Registrants will receive confirmation/receipt of registration via e-mail from NCATA, so please include a valid email address with your mailed registration. Call NCATA at 800-979-2077 if you do not receive an email confirmation in a timely manner. Allow two weeks minimum for processing if mailing registration. Be sure to select alternate workshop choices in case your first selections are unavailable to simplify your registration process.

**2012 Conference Dates: May 3-6, 2012**

Conference registration opens on **Wednesday, January 11, 2012.**

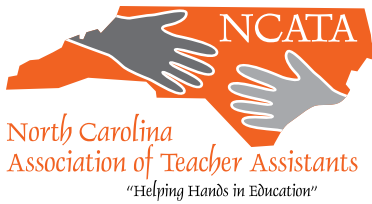
Advance conference registration ends on **Wednesday, April 20, 2012.**

Limited on-site registration may be available, space-permitting.

Call the office for details after 4/20/2012.

**Questions?:** Call NCATA at 800-979-2077 or email us at [ncata@teacherassistants.org](mailto:ncata@teacherassistants.org).





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## Registration opens January 11th

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## BACK TO THE FUTURE: 30 YEARS OF NCATA



### 2012 Conference Agenda

<b>Thursday, May 3</b>	<b>Saturday, May 5</b>
3:00 pm - 7:00 pm    Conference Registration 8:00 pm                Mr. NCATA Pageant	7:00 am - 9:00 am    Conference Registration 7:45 am                Breakfast 8:30 am - 10:00 am    General Session - Keynote (1-hour credit)
<b>Friday, May 4</b>	10:30 am - 12:00 pm    1.5-Hour Workshops (#4) 10:30 am - 12:30 pm    5-Hour Workshops (Part 1 of 2)
8:00 am - 4:00 pm    Conference Registration 9:00 am - 10:30 pm    1.5-Hour Workshops (#1) 11:00 am - 12:30 pm    1.5-Hour Workshops (#2) 12:30 pm - 1:30 pm    Lunch - On Your Own 1:45 pm - 3:15 pm     1.5-Hour Workshops (#3) 3:30 pm - 5:00 pm     BONUS ROUND – special interest meetings, extra classes	12:00 pm - 1:00 pm    Lunch - On Your Own 1:15 pm - 2:45 pm     1.5-Hour Workshops (#5) 1:30 pm - 4:30 pm     5-Hour Workshops (Part 2 of 2)
7:30 pm - 9:30 pm    Opening Session & Entertainment	3:00 pm - 4:30 pm     1.5-Hour Workshops (#6) 6:30 pm                 NCATA Banquet
	<b>Sunday, May 6</b>
	9:00 am                 Devotional/Closing Session

#### NCATA Sales and Specialty Baskets Hours

Thurs. 3:30 pm - 7:30 pm  
 Fri. 8:30 am - 5:30 pm  
 Sat. 10:30 am - 1:30 pm

Basket Location:  
 Colony A, 3rd Floor  
 Sales Location: 3rd Floor

#### Vendor Sales Hours

Thurs. 3:00 pm - 8:00 pm  
 Fri. 9:00 am - 6:00 pm  
 Sat. 9:00 am - 5:00 pm

Vendor exhibits located on the 3rd floor of Sheraton Four Seasons Greensboro Hotel.